



M/s PRANJAL JOSHI & CO
CHARTERED ACCOUNTANTS

Office No. 9, Suvan Apartments, Opp. Jog High School, HDFC Bank Building, Mayur Colony, Kothrud,
Pune – 411 038. Tel – 020 – 25 43 02 76, Mob: 98500 35736, pranjal@capranjaljoshi.com

Documents required for Obtaining PAN –

For Individuals and HUF -

Proof of Identity	Proof of Address
1. Copy of passport, or	1. Copy of Passport, or
2. Copy of Person of Indian Origin (PIO) card issued by Government of India, or	2. Copy of Person of Indian Origin (PIO) card issued by Government of India, or
3. Copy of Overseas Citizen of India (OCI) card issued by Government of India, Or	3. Copy of Overseas Citizen of India (OCI) card issued by Government of India, or
4. Copy of other national or citizenship Identification Number or Taxpayer Identification Number duly attested by “Apostille” (in respect of countries which are signatories to the Hague Convention of 1961) or by the Indian Embassy or High Commission or Consulate in the country where the applicant is located or authorised officials of overseas branches of Scheduled Banks registered in India	4. Copy of other national or citizenship Identification Number or Taxpayer Identification Number duly attested by “Apostille” (in respect of countries which are signatories to the Hague Convention of 1961) or by the Indian Embassy or High Commission or Consulate in the country where the applicant is located or authorised officials of overseas branches of Scheduled Banks registered in India.
	5. Copy of Bank account statement in the country of residence, or
	6. Copy of Non-resident External (NRE) bank account statement in India, or
	7. Copy of Certificate of Residence in India or Residential permit issued by the State Police Authorities, or
	8. Copy of Registration certificate issued by the Foreigner's Registration Office showing Indian address, or
	9. Copy of Visa granted & Copy of appointment letter or contract from Indian Company &



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	Certificate (in original) of Indian address issued by the employer.
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For Categories other than Individuals & HUF i.e. Firm, BOI, AOP, AOP (Trust), Local Authority, Company, Limited Liability Partnership, Artificial Juridical Person.

List of documents which are acceptable as proof of identity and address for applicants other than individual and HUF is as below:

Proof of Identity	Proof of Address
1. Copy of Certificate of Registration issued in the country where the applicant is located, duly attested by “Apostille” (in respect of the countries which are signatories to the Hague Convention of 1961) or by the Indian Embassy or High Commission or Consulate in the country where the applicant is located or authorised officials of overseas branches of Scheduled Banks registered in India.	1. Copy of Certificate of Registration issued in the country where the applicant is located, duly attested by “Apostille” (in respect of the countries which are signatories to the Hague Convention of 1961) or by the Indian Embassy or High Commission or Consulate in the country where the applicant is located or authorised officials of overseas branches of Scheduled Banks registered in India.
2. Copy of registration certificate issued in India or of approval granted to set up office in India by Indian Authorities.	2. Copy of registration certificate issued in India or of approval granted to set up office in India by Indian Authorities.